**Nelson PAC General Meeting**

**Minutes**

**Friday, September 15, 2017**

**9:10 to 10:30am**

**In Attendance:** Lesley Xie, Gerilyn Royal, Nadya Boski, Ms. Gauthier, Candice Li, May Chin, Adrienne Sarikey, Xiaomei Zhu, Catherine Tao

**Motion** (Gerilyn): To adopt agenda for today’s agenda September 15, 2017. (2nd May; passed)

**Motion**: To adopt meeting minutes from May 8, 2017. (tabled)

**Executive Reports:**

**Head teacher** – Diane Gauthier

* Reviewed the calendar for the September and October; For details, check Nelson’s Website for the calendar of events; on-going.
* The following will be looked into for next meeting in October:
* 1. Asked about whether we have a newsletter and we are the only school who does not; should we have one?
* 2. Will we have a paper copy of what is on the website for those who do not have wifi access at home?
* 3. We need to be sure that the website is updated and all information brought forward.
* Children in grade 6 – please have the immunization forms back in time to take advantage of the in-school vaccination program.
* Discussion was had about getting another sponsor child. No decision. Tabled.
* The PAC has contributed and will continue to support technological upgrades and additions. We now have a class room of iPads, some laptops and 2 projectors.

ACTION: Nadya, May, Ivy, Gerilyn and Dianne…Organize under the stairs, gym kitchen and under the stage and clear out any PAC items no longer needed to make room for school storage. Starting on September 19th at 9am to 12.

**Chairperson** – Lesley

* Pumpkin patch: PAC will give the money that would be used to purchase a pumpkin for each grade 6/7 student towards their Halloween Dance instead.
* Part of the money made from the Hot Lunch program will go to the grade 7 grad/account.
* The grade 7s will be asked to continue delivering hot lunches and also help make sure all the primary students get their lunches.
* Discussion of who gets subsidized hot lunches. On-going. Ms. Gauthier will consult with principal.
* Lunch menu items were discussed.
* Executive meeting will be had to discuss issue with current By-laws. (TBA)

**Treasurer** – Ivy

As of September \_\_, 2017 the balance in

* General Account is $\_\_\_\_\_\_
* Gaming Account is $\_\_\_\_\_\_

**New Business**

Drop box for parents is now set up at the office, outside the principal’s office for:

* donations
* hot lunch money
* fundraising.

ACTION: Update/change the signing officers.

**Motion:** (Lesley) To change the signing officers; add Candice Li and Ivy Lee and remove Gerilyn and Nadya. (2nd Adrienne; passed)

**Motion:** (Gerilyn) To open a separate bank account for grade 7 graduation managed by the PAC. (2nd May; passed)

ACTION: Candice/Ivy will set up an account for the fundraising for the grade 7s on Monday, Sept. 18th, 2017.

**Motion:** (Gerilyn) To pay for Ivy to attend a food-safe program. (May 2nd; passed)

**Motion:** (May) To have 2 hot lunches a week on Tuesday and Thursday. (2nd Gerilyn; passed)

\*\*\*\*\*Dates for future PAC meetings and volunteer opportunities will be posted on the bulletin board\*\*\*\*

**Adjournment – 10:30am**

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**Next PAC MEETING is in the staff room at**

**October 16, @ 9:10 am.**

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