**Nelson PAC General Meeting**

**Minutes**

**Monday, October 16, 2017**

**9:10 to 10:30am**

**In Attendance:** Ivy Lee, Gerilyn Royal, Nadya Boski, Marilyn Kwok, Candice Li, May Chin

**Motion** (Gerilyn): To adopt agenda for today’s agenda October 16, 2017. (May 2nd; passed)

**Motion**: (Nadya): To adopt meeting minutes from September 15, 2017 (Gerilyn 2nd; passed)

**Motion**: (Nadya) To adopt meeting minutes from May 8, 2017. (Gerilyn 2nd; Passed)

**Executive Reports:**

**Principal** – Marilyn Kwok

* Reviewed the calendar for September and October; check Nelson’s Website for details. (we are working on getting it updated more regularly).
* Me to We Day on October 18th, 2017.
* Still looking for parents to help with the grade 7 graduation. Fundraising and planning needs to start as soon as possible. Please leave a message for the PAC if you are interested/able.
* November 10th there is no school (District).
* Looking for gently used jackets for the Coats for Kids. Truck picks up on November 8th.
* Haunted House only on the 30th.
* Spirit Day is on October 26th; wear black 😊
* Questions asked from last meeting….
* 1. Asked about whether we have a newsletter and if we are the only school who does not; should we have one? -No to having a newsletter; most schools are moving away from newsletters and using website.
* 2. Will we have a paper copy of what is on the website for those who do not have wifi access at home? -Information is now posted on bulletin board.
* 3. We need to be sure that the website is updated and all information brought forward. -Work in progress.
* Chantal (school secretary) is looking into a sponsor child for Nelson.
* Children in grade 6 – please have the immunization forms back in time to take advantage of the in-school vaccination program.

**Chairperson** – Candice

Went over the PAC school budget-Please see budget report for details

**Treasurer** – Ivy

As of October 12, 2017 the balance in

* General Account is $13,799
* Gaming Account is $6,960

We collected over $1,900 from the Donation Letter from parents.

Motion to adopt the budget school year 2017-18. Gerilyn) May 2nd

**New Business**

There has been a problem with the PAC mailing list. Some parents are not receiving emails from Nelson Elementary since April.

PAC will put on a Family Movie Night for Friday, Dec. 1st. Ivy will find out more about the license.

Fundraising coming up:

Freeze sale in May and June.

Lions Ticket sale; we made about $112.

Donut sale pre-order, in November

We would like to put a post on Nelson website an update of how much money has been raised so far for fundraising.

Should we post the minutes of each PAC meeting on the school website? Marilyn is looking into it.

Sponsor Lunch List: looking into how to manage the amount as not much profit is made.

**Motion:** (Gerilyn) To open a separate bank account for grade 7 graduation managed by the PAC. (2nd May; passed)

Ivy is now food safe certified.

\*\*\*\*\*Dates for future PAC meetings and volunteer opportunities will be posted on the bulletin board\*\*\*\*

**Adjournment – 10:30am**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**Next PAC MEETING is in the staff room on**

**Friday, November 17, @ 9:10 am.**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*