

Nelson PAC Meeting Minutes September 16, 2026

Attendees: Nadine Stack, Rachel Corbett, Candice Li, Allison Russell, Anna Kim, Lily Liu, Rebecca Liu, Joe Peng, Sarah Dinsmore, Sarah "Willa" Shake, Cheryl Gipson, David Gipson, Marisa Shearing, Kathy Liu, Abdul Mohedi, Roger Lo, Kristin Lopez-Garcia, Candice Tang, Peter Hsu, Lynn Lin

1) Meeting called to order at 7:16 pm

2) Adopt the agenda

- Allison motions to adopt the agenda
- Cheryl seconds the motion

3) Adopt the minutes from the previous meeting

- Allison motions to adopt the minutes
- Marisa seconds the motion

4) **Principal's Report** - Nadine Stack

- Class loading was completed today and acknowledge that it can be a difficult time. The assignments are carefully done after considering many aspects but please reach out if you have concerns.
- Split classrooms are necessary due to maximum limit on number of students per classroom and uneven number of students. E.g. 65 students in grade 2 cannot fit into 2 classrooms.
 - Students in split classes benefit from learning or supporting other grades.
- Modular building has opened and students and teachers are excited.
- We have 2 additional divisions and few new teachers this year including a new music teacher.
- Cross Country has started for grade 4-7. They run around Deer Lake by grade.
- Sep 23-24 - Parent/Teacher Interviews (sign up information will go out soon)
- Sep 24 - Early Dismissal at 2pm
- Sep 25 - ProD Day - no school
- Sep 29 - Truth and Reconciliation assembly - parents are welcome
- Sep 30 - Truth and Reconciliation holiday - no school
- Volleyball will start in October.
- School wide dance using a K-pop instructor is planned for January
- 426 students are enrolled this year.

5) **Treasurer Report** - Candice Li presenting for Lily Liu

- Gaming account balance: \$4,015
 - Gaming Grant: We apply for a gaming grant each year and they provide \$20 for each student based on last year's number of students.

- In order to apply for this grant, we need to have an active PAC which must have a minimum of 3 executive members. Majority of the PAC execs are retiring at the end of this year so we need at least 2 parents to step up. Please consider coming to the May PAC meeting and volunteering for a position.
- Gaming grant has to be spent for the entire school.
- We use it for Pumpkin Patch, December Pancake Breakfast, some field trip cost (\$12/student), and extracurricular activities (e.g. tennis lesson, dance lesson)
- General account balance: \$ 42,832
 - Revenue: Movie Nights, freezie sale, popcorn sale, Purdy's, Sports Day, etc.
 - Expected expenses:
 - \$100 for each division/class (including library, music, ELL, LSS)
 - Movie license (for movie nights)
- Please see the budget table below for details.
- Candice motions to approve the budget
- Passed unanimously

6) Chair Report - Candice Li

- Pumpkin Patch - Oct 21, need volunteers in the afternoon for hot chocolate and treats. Sign up form will go out before the event.
- Book Fair - Sep 22-24 - another volunteer opportunity
- Pancake Breakfast - Dec 14 - volunteers needed in the morning. Students come in pajamas, Santa brings candy canes. Firefighters will make the pancakes for us.
- Fundraising:
 - Events are divided between PAC, Grad Committee, Camp Jubilee
 - Bubble Tea - Camp Jubilee
 - Popcorn Sale (during recess and lunch) - Allison needs help
 - Freezie sales - PAC
 - Freezie sale will be every Friday in May and June
 - Apple sale - Grad Committee
 - Pizza Lunch - Grad Committee
 - Movie Nights - 2 times per school year
 - November 19 - door opens 5:30pm, movie starts 6pm
 - Will decide next date at the next PAC meeting
 - Swag sale - Grade Committee fundraising this year
 - Canucks 50/50 raffle ticket fundraising opportunity on January 7, 2027
 - Hot dog lunch - Allison needs a volunteer in order to run it. Please let her know if you can help for 90 minutes.
 - Created By Kids fundraiser possible in a future year
 - Another idea: family bingo night (combine with silent auction?)
- PAC and Grade 7 school gift may be a mural. Logo artist can paint on the kitchen wall. Board said to proceed. Mrs. Stack will obtain a quote.
- Music teacher is looking for ukuleles - costs about \$1500. PAC can pay for \$750 if school can pay for \$750.
 - Allison motions to approve \$750 to be used towards ukulele.

- Approved unanimously
- WhatsApp Group per division - a way to connect to other parents in your student's division - Anna and Rebecca will send links to Mrs. Stack to share next week
- WeChat run by Candice for Chinese speakers
- Vancouver Extracurricular Music Society is providing Sunday Night Beginning Band for Burnaby students in grade 5, 6, 7
 - 29 rehearsals (2 hours) and two concerts for \$890
 - vems.ca/signup
- Family Photo Fundraiser - sitting fee is kept by Grad Committee and families purchase photos. David/Cheryl to talk to Mrs. Stack about potential dates.

Meeting Adjourned 8:50pm

Next meeting: November 13, 2026 at 9:15am

Future Dates:

January 22, 2027 at 9:15am

March 12, 2027 at 9:15am

May 19, 2026 at 7:15pm

Nelson Elementary School PAC - Budget
School Year:

2026-2027

Number of Students? **Est. for Budget** **440**
 Actual Number of Students **TBD**

Income Statement with Budgeted figures

	2025-2026 ACTUAL	2026/2027 BUDGET
GAMING ACCOUNT		
Opening bank Balance	4,377	4,377
Gaming Grant Revenue 2022-2023	7,760	8,080
Less Expenses:	0	
Pumpkin Patch (\$3.50/student) + \$300 in supplies	(1,753)	(1,840)
Pancake Breakfast \$1.50 each	(915)	(660)
Extra Curricular (sports ~\$4/student)	(767)	(1,760)
Field Trips (~\$12/student)	(4,587)	(5,280)
BCCPAC Membership	(100)	(100)
Total Expenses	(8,122)	(9,640)
Gaming account net surplus/deficit	(362)	(1,560)
Closing Gaming account balance	4,015	2,817
GENERAL ACCOUNT		
Opening bank Balance	43,806	43,806
Camp Jubilee deposit - loan receivable	1,400	
REVENUES		
<i>Revenues from Grants and Donations:</i>		
Burnaby SD41 Operating Grants	187	185
Donations - PAC Letter and General	0	0
Other Grants/donations	150	0
<i>Revenues (net) from Fundraising:</i>	0	
Hot Lunch - Revenue	1,228	
Hot Lunch - Expenses	(821)	
Freezie Sale	579	400
Purdys sale or other flagship fundraiser	0	500
Popcorn Sales	384	1,000
Popcorn Expenses	(64)	(250)
Movie Night Revenues	2,760	2,500
Movie Night Expenses (estimate)	(1,173)	(500)
Trivia night (silent auction/raffle portion)	0	1,500
Sports Day	1,872	500
Nelson Swag (2022 spent \$5215 on inventory)	162	800
Miscellaneous (Flippgive Canucks 50/50 fundraise)	0	0
Total Revenues	5,264	6,635
EXPENSES		
<i>PAC Funded School Items:</i>	0	
PAC Banner & Flyers	0	0
Traffic & Safety Supplies	0	(200)
Emergency Earthquake Supplies Renewal	0	(200)
Family Emergency Fund (this is different than backpack)	0	(200)
Lice Screening	0	0
Grade 7 Luncheon (\$5 each x 60?) (can opt out of pump)	(225)	(300)
Staff Luncheon/Staff Thank Yous (~55-60)	(570)	(600)
Sports Day Juice Boxes	0	(200)
Teachers Consummables (\$150+music/library)	(3,068)	(3,300)
Camp Jubilee Allocation	(1,400)	0
Special presenters (i.e body science/dance tribe top up)	0	(1,000)
Other (wishlist - ADST Art Suppliee, school play suppliee)	(2,101)	(2,402)
Total PAC Funded School Items:	(7,364)	(8,402)
<i>License and Memberships</i>	0	
Movie License (split with school)	(200)	(200)
Parent Education (Foodsafe)	0	(150)
Total License and Memberships	(200)	(350)
<i>Other Office and Admin</i>		
PAC Supplies (gloves, utensils, cookware)	0	(200)
Bank Fees		
Appreciation Gift/Gratuities	(200)	(200)
Miscellaneous	(37)	(200)
Total Other Office and Admin	(237)	(600)
Total Expenses	(7,801)	(9,352)

